

OIS 85-013

10 January 1985

MEMORANDUM FOR: Deputy Director for Operations

FROM:

[REDACTED]

Director of Information Services

SUBJECT: Rotational Assignments for Historical Review

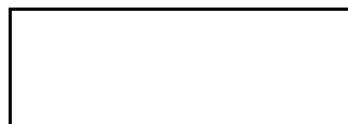
1. In supporting the recently enacted Central Intelligence Agency Information Act (Public Law 98-477), the Director agreed with Senator Dave Durenberger of the Senate Select Committee on Intelligence, to establish a selective declassification review program of Agency material of interest to historians. The Congress, in enacting PL 98-477, included a provision for a statutory program and authorized ten positions for this effort. The objective of this Historical Review Program (HRP) is to identify material that is both of great interest to historians and sufficiently declassifiable so that meaningful and useful portions can be released to them.

2. My staff has begun working with appropriate personnel in your Directorate and the Agency Historian to determine what nondesignated records may respond to the HRP, how they are organized and stored, and how they can be accessed. Our goal is to identify and list in priority order files or other records that meet the above requirements. We must then begin to collect these records and review them for declassification. The quality of the declassification review will depend on the background, experience, and dedication of the individuals who are going to conduct the review. We will need persons who have had extensive and preferably varied Agency experience with deep knowledge in at least one substantive field. They should also be knowledgeable of Agency organizational history and activities and have a thorough understanding of the nature and application of Agency security practices. They must possess the ability to analyze information and to make and support classification decisions in which they have properly balanced the need to protect our national security against the right of the American people to be legitimately informed about the working of their government as legislated by Congress.

3. In order to get the best possible people to perform this work, I am asking that you consider assigning two of your officers to OIS on a rotational basis. They not only will be able to contribute to the successful implementation of this new program, but will have the opportunity to gain valuable insights into the problems that the Agency faces in meeting these requirements imposed by Congress. The reviewer positions are classified at the GS-13 level, but officers assigned could be between the GS-11 and the GS-15 levels.

4. Obviously, the quality of the program will depend in large measure on the caliber of the officers who carry it out. While the program will be conducted in a way that will allow the line Directorates to have the final say in what information will be declassified and released, it will still be important to ensure that all of your equities have been identified and properly handled and to make follow-on coordination both faster and less critical.

5. Please have your Career Management officials contact the OIS Personnel Officer, [ ] on extension [ ] regarding particulars of the proposed rotation.



DD/OIS/[ ]

Distribution:

- Orig & 1 - Addressee
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## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

C/CRD

EXTENSION

NO.

DATE

11 Jan 85

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

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FYI

11 Jan 85  
14 Jan 85

PROPOSED HISTORICAL REVIEW PROCEDURE

<u>WHAT</u>	<u>WHO</u>
<u>Identify Topics</u>	<u>History Staff</u> Outside Historian Interests Directorates
<u>Select Material</u>	<u>Directorates</u> History Staff Office of Information Services
<u>Initial Review</u> Control Processing Coordinating Reproduction	<u>Office of Information Services</u> Directorates
<u>Approval to Release</u>	<u>Directorates</u>
<u>Preparation for Release</u> Sanitizing Record of Actions Transfer to ?	<u>Office of Information Services</u>